

STARK COUNTY COMBINED BOARD OF HEALTH

July 12, 2023

The regular meeting of the Stark County Combined Board of Health was called to order by David Thorley, at 8:00 am. Members in attendance were:

David Benner Phil Francis Karen Hiltbrand

Jennifer Kungle Terrence Seeberger Dave Thorley Ben Wheeler

A motion was made by David Benner, seconded by Jennifer Kungle, that the minutes of the June 14, 2023 meeting be approved by the Health Commissioner and Secretary to the Board. The voice vote was unanimous and the motion passed.

FINANCIAL

A motion was made by Karen Hiltbrand seconded by David Benner, that the following resolution authorizing payment of vouchers for June 2023 be approved as seen in the attachments.

RESOLUTION

BE IT RESOLVED, by the Board of Health of the Stark County Combined General Health District, Stark County, Ohio:

SECTION 1: That the expenses as presented by Kirkland Norris, Health Commissioner of the Stark County Combined General Health District be approved for payment.

STARK COUNTY COMBINED BOARD OF HEALTH

July 12, 2023

SECTION 2: That the Auditor of Stark County be and is hereby authorized to draw warrants on Stark County, Treasurer, for payment of vouchers, hereof.

ADOPTED: August 9, 2023, by the STARK COUNTY COMBINED BOARD OF HEALTH

_____	_____
_____	_____
_____	_____
_____	_____

With one abstention, the voice vote was unanimous and the motion passed.

RESOLUTION

It was moved by, Karen Hiltbrand seconded by David Benner, that the **PAYROLL REIMBURSEMENT** be approved as submitted in the attachment: NOW THEREFORE, Kirkland Norris, Health Commissioner, is hereby ordered and authorized to sign any payroll forms required by the Office of the Auditor for the warrant dates of July 5 and 19, 2023, to transfer, advance, or reimburse District Health for salaries, PERS, insurance, Medicare, and travel from Funds 006, 007, 008, 018, 025, 049, 085, 095, 125, 162, 163, 216, 258, 288, 411, 412, 413, 519, 553, 560, 632, 721, 722, 965, and 966. The voice vote was unanimous and the motion passed.

STARK COUNTY COMBINED BOARD OF HEALTH

July 12, 2023

The resolution shall take effect and be in force from and after the earliest period allowed by law, adopted on August 9, 2023, by the Board of Health, Stark County Combined General Health District.

PRESIDENT

SECRETARY

A motion was made by Karen Hiltbrand, seconded by David Benner, authorizing the reimbursement of personnel items for June 2023. The voice vote was unanimous and the motion passed.

A motion was made by David Benner, seconded by Karen Hiltbrand, authorizing the Transfer of Appropriations. The voice vote was unanimous and the motion passed.

Mr. Norris presented the financial report, seen in the attachments. A motion was made by David Benner, seconded by Karen Hiltbrand, to approve the monthly financial report as presented. The voice vote was unanimous and the motion passed.

PERSONNEL

A motion was made by Karen Hiltbrand, seconded by David Benner to grant approval for Sue Seifert and Dina Beachy to attend the IQIP training sponsored by ODH on July 18, 2023. Cost not to exceed \$234, for mileage and meal reimbursement. (To be covered by GVO grant funds). The voice vote was unanimous and the motion passed.

STARK COUNTY COMBINED BOARD OF HEALTH

July 12, 2023

A motion was made by Karen Hiltbrand, seconded by Jennifer Kungle to grant approval for Sue Seifert and Dina Beachy to attend the MOBI/TIES training sponsored by ODH on July 25, 2023. Cost not to exceed \$216, for mileage and meal reimbursement. (To be covered by GVO grant funds). The voice vote was unanimous and the motion passed.

A motion was made by Karen Hiltbrand, seconded by David Benner to grant approval for Dina Beachy, Melody Weaver, Mariah Morris-Kirk, and one additional PHN to attend the ODH Orientation for Nurses New to Ohio Schools training sponsored by ODH on August 4, 2023. Cost not to exceed \$348, for mileage and meal reimbursement. The voice vote was unanimous and the motion passed.

A motion was made by Karen Hiltbrand, seconded by Jennifer Kungle to grant approval for Dina Beachy, Michelle Schoonover, Mariah Morris-Kirk, and Denise Wiley, to attend the Virtual Diabetes Management for School Nurses training sponsored by Cincinnati Children's Hospital. Registration fee is \$35 each for a total of \$140. (Will be counted toward yearly CEU allowance). The voice vote was unanimous and the motion passed.

A motion was made by Karen Hiltbrand, seconded by David Benner to acknowledge the letter of resignation of Meredith Sherry, Immunization Clerk, and grant permission for the Health Commissioner to hire a replacement. The voice vote was unanimous and the motion passed.

BOARD OF HEALTH CONTINUING EDUCATION

STARK COUNTY COMBINED BOARD OF HEALTH

July 12, 2023

The mandatory requirement of two hours has been completed by all Board of Health Members for 2023.

REPORTS

Board of Health President David Thorley presented Tish Bomar with the Rookie of the Year Award.

Amanda Uhler, Director of Nursing Services presented the **NURSING REPORT**, seen in the attachment labeled Nursing Services Board Notes.

Kay Conley, Director of Administration and Support Services, presented the **ADMINISTRATION AND SUPPORT SERVICES REPORT**, seen in the attachment labeled Administration and Support Services Board Report.

Debbie Dawson, the **LEGAL ADVISOR**, gave an update on two cases; the dance studios who were suing several Health Commissioners during the pandemic, the Federal Judge wants to sanction the attorneys. In the situation involving the explosives at Exit C&D, a letter has been sent to the lawyer demanding that they remove the explosives from the site.

Paul DePasquale, Director of Environmental Health Services, presented the **ENVIRONMENTAL HEALTH REPORT** in the attachment labeled Environmental Health Notes.

Variance

STARK COUNTY COMBINED BOARD OF HEALTH

July 12, 2023

A motion was made by Terry Seeberger, seconded by David Benner to grant property owner Stephen Dettweiler, 7681 Briggie Ave SW East Sparta, Ohio 44626, permission to rescind a variance granted on September 10, 1979, requiring a deed restriction that prohibits further development of the entire tract until served by sanitary sewer.

Approval with the following condition:

1. Owner must maintain compliance with Ohio Administrative Code 3701-29-06(G)(1)(c) and Stark County Board of Health Resolution #3-2014. Replacement areas shall not be cut, filled, or compacted.

Note: The tract is currently 5.95 acres. The voice vote was unanimous and the motion passed.

OLD BUSINESS

There was no Old Business this month.

NEW BUSINESS

A motion was made by Phil Francis, seconded by Karen Hiltbrand to grant permission to the Health Commissioner to approve the homeowners that have applied for the home sewage treatment system replacement/repair funding assistance through the Ohio Water Pollution Control Loan Fund. The applicants have qualified in accordance with the criteria set forth by the Board of Health in the Stark County Home Sewage Treatment

STARK COUNTY COMBINED BOARD OF HEALTH

July 12, 2023

System Assistance Program – Owner Application. The voice vote was unanimous and the motion passed.

A motion was made by Phil Francis, seconded by Karen Hiltbrand to grant approval for the Health Commissioner to sign a revised contract with the Stark County Community Action Agency – Care Coordination Agreement and Pathways HUB model. Subject to the prior approval of the legal counsel. The voice vote was unanimous and the motion passed.

A motion was made by Terry Seeberger, seconded by Jennifer Kungle to grant approval to add health care procedure code 88160, cytology miscellaneous smear, as a billable code for the Reproductive Health and Wellness Program. Fees for this procedure will be \$47.00 (from \$41.07). Calculated according to the SCHD Billing Policy. With one nay vote, the voice vote was unanimous and the motion passed.

A motion was made by Terry Seeberger, seconded by Jennifer Kungle to grant approval to add health care procedure code 88112, cytology miscellaneous vial prep, as a billable code for the Reproductive Health and Wellness Program. Fees for this procedure will be \$52.00 (from \$43.55). Calculated according to the SCHD Billing Policy. With one nay vote, the voice vote was unanimous and the motion passed.

A motion was made by Terry Seeberger, seconded by Phil Francis to grant approval for the Health Commissioner to enter into an agreement with HOF Village Stadium, LLC, for a “Call to Action” event on behalf of the national Overdose Awareness Day on August, 31st, 2023, for the rental fee of \$1,440 and food and beverage costs based on the number of attendees not to exceed a total of \$4,500. This is paid through a stipend from the HEALing

STARK COUNTY COMBINED BOARD OF HEALTH

July 12, 2023

Communities Study. This agreement has been reviewed and approved by legal counsel.

The voice vote was unanimous and the motion passed.

A motion was made by Terry Seeberger, seconded by Karen Hiltbrand to grant approval for the Health Commissioner to enter into an agreement with the following entity in accordance with their specific grant program and funding amount, through the Ohio Department of Health:

1. Carroll County Combined General Health District; FY23 Cribs for Kids and Safe Sleep Grant Addendum; \$6,900 (from \$6,000)

This agreement is on the standard template issued by the Stark County Health Department and has been reviewed and approved by legal counsel. The voice vote was unanimous and the motion passed.

EXECUTIVE SESSION

There was no executive session this month.

BOARD OF HEALTH CONCERNS/HEALTH DEPARTMENT ACTIONS

HEALTH COMMISSIONER'S COMMENTS

STARK COUNTY COMBINED BOARD OF HEALTH

July 12, 2023

Mr. Norris has been working with the directors regarding the new Workforce Development Grant monies which will fund additional staff for fifty-three months. They are working on a presentation for the Board Members.

Mr. Norris informed the Board Members that the nighttime mosquito spaying contract has been delayed for the five communities that we have contracts with due to a lack of staffing. We are working toward filling the position as soon as possible.

ADJOURNMENT

Being no further business, the meeting was adjourned at 9:19 am, with the next regular meeting scheduled for Wednesday, August 9, 2023, at 8:00 a.m. at the Stark County Health Department.

PRESIDENT

SECRETARY